المدرسة الوطنية العليا للذكاء الإصطناعي
National School of Artificial Intelligence

STUDENTS'
INFORMATION BOOKLET

2023

www.ensia.edu.dz

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WELCOME MESSAGE

BACHIR ABELMALIK

Director of the school

"Welcome to our school. Your presence is valued as you join a community dedicated to the pursuit of knowledge. Take this opportunity to explore and learn, as you contribute to the collective academic endeavor. We are here to support your academic journey and wish you success in your studies."

VISION

To become a recognized centre of excellence in artificial intelligence's education, research and innovation

MISSION

- Develop and deliver high-quality educational programs in aritificial intelligence and data science.
- Foster a vibrant interdisciplinary research community that drives innovation and contributes to societal impact.
- Establish strategic collaborations with industry partners to facilitate knowledge transfer and promote real-world applications.
- Enhance infrastructure and resources to support cutting-edge research and student learning.
- Attract and retain top talent in the field of data science and AI.

SCHOOL FLOOR PLAN

The school campus is structured into distinct sections, encompassing various zones as outlined below:

1. Administration Offices
2. Library and Incubation Spaces
3. Faculty Members' Offices
4. Tutorial Classrooms
5. Practical Laboratories
6. Amphitheatres

STUDENT'S
REGULATION

Teaching

In order to obtain an engineering degree, students are required to complete five years of study, corresponding to ten semesters.

The first two years of the degree are the preparatory cycle. The following three years are the second cycle. In order to progress from the preparatory cycle to the second cycle students will need to pass an entrance exam.

The educational framework encompasses diverse teaching methodologies such as courses lectures, tutorials, practical labs, conferences, seminars, workshops, and internships.

Attendance

Mandatory attendance is expected during tutorials and practical labs throughout the semester. The tutor or lab instructor will record attendance at each session to account for absences in the evaluation process.

If a student accumulates three unjustified or five justified absences from the same subject within a semester, they will be potentially excluded from the course and receive a zero mark.

Exceptions are made for students undergoing medical procedures or participating in elite sports competitions, substantiated by relevant documentation.

The department must receive justification for an absence within three working days of the missed session, with valid reasons including family bereavement, own wedding, parenthood, illness, official summons, and more.

Academic Leave

Students may request the suspension of their enrollment for exceptional reasons, such as:
- Chronic debilitating illness
- Maternity
- National service
- Change of address

The decision to grant such leave is at the discretion of the school for any other reason.

All requests need to be supported by the necessary documents.

Requests for academic leave should be submitted to the head of department before the exams of the first semester.
Academic leave can only be granted once during the university degree.

After a medical academic leave, reintegration is subject to approval by a medical expert designated by the educational institution.

Evaluation Methods

Student evaluation is conducted on a semester basis, with academic progression to the following year decided on the basis of the annual average.

Evaluation methods can encompass continuous assessments, final examinations, or a combination of both, as detailed in the course syllabus.

At the onset of each semester, the department communicates the teaching and examination schedule and methods to students.
The calculation of the continuous assessment average is primarily based on tutorial scores, practical lab performance, and attendance.

Each academic semester entails two examination sessions: the "normal" session and the "resit" session. The resit session accommodates students who did not succeed in the normal session and is conducted at the beginning of the following academic year.

Examination Regulations

Key examination rules for students are as follows:

- Students are not permitted to enter an exam if they are more than thirty (30) minutes late.
- Presentation of a valid student card is mandatory before each exam.
- Leaving the exam room within the first half-hour (30 minutes) after receiving the exam paper is prohibited.
- Once a student has submitted their answer sheet, reentry to the exam room is not allowed.
- Emergency temporary leave from the exam room can be granted upon valid request, with a supervising teacher's accompaniment.
- Use of cellphones and multimedia devices during exams is strictly prohibited.

Any violation of these rules may lead to disciplinary action.

Absence during exams

Justified absence from a final exam allows for a replacement exam, supported by appropriate medical documentation confirming hospitalisation.

In case of failure in the replacement exam, the student can participate in the resit session.

Unjustified absence results in a zero mark for the respective exam, with the student granted the opportunity to take the resit examination.

Academic Progression and Grading

Courses are assigned coefficients and evaluated through marks as defined in the syllabus. The course grade is computed based on continuous assessments and/or the final exam grade for the semester. A level threshold, representing 60% of the average marks for all students in the subject, is established.

For progression to the next academic year, a student must achieve a general annual average of at least 10/20 and ensure each module grade meets or exceeds the respective course level threshold. Failure to meet these criteria entails participation in the resit session.

Students are permitted to repeat a year only once during the whole degree duration, except for the first year where repetition is not allowed. If a second failure occurs or if there's a failure during the first year of the preparatory cycle, the student may be directed out of the institution. Reorientation to a different degree outside the school is possible, with conditions determined by regulations.

School Board

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